

**CONCHO VALLEY RAC-TSA-K
BOARD OF DIRECTORS MEETING
October 19, 2010**

Shannon Medical Center

I. CALL TO ORDER

Eddie Martin, Chair Elect, called the meeting to order at 1831.

II. ROLL CALL: Jeanette Jacobs

PRESENT:

Ballinger Memorial Hospital	Becky Ellis
Ballinger Memorial Hospital EMS	
Big Lake VFD EMS	
Brady-McCulloch EMS	Eddie Sayles
Christoval VFD FRO	Della Messer
Concho County Hospital	Ram Perez, Lynn Mittlesdadt
Crockett County EMS	Eddie Martin, RAC Chair Elect.
East Coke County EMS	Steve Salmon
Heart of Texas Memorial Hospital	Melissa Hail
Irion Co EMS	Beverly Rose, Leon Standard
Kimble County EMS	Janice Johnson
Kimble County Hospital	Cecil Conner
Lillian M. Hudspeth Memorial Hospital	Keith Butler
Mason Ambulance Service	Linda Williams
Menard EMS	
North Runnels EMS	Larry Collom
North Runnels Hospital	Bobbie Collom
Reagan Memorial Hospital	Tina Clark, RAC Treasurer
San Angelo Community Medical Center	Sherri Willocks
San Angelo Emergency Corp. EMS-FRO	
Schleicher County Volunteer EMS	TJ Rodriquez
Schleicher County Medical Center	Pearl Vinlove, Elaine Freeman
Shannon Air Med 1	
Shannon Medical Center	Matthew Berry
Sterling County Volunteer EMS	Tim Sanders
Sutton County EMS	Rose Butler
West Coke County EMS	Jeanette Jacobs, RAC Secretary
RAC Coordinator	Daniel Updike

GUEST:

Pat Campbell-DSHS, Burton Berry-DSHS, Nicole Gonzalez-CVCOG

III. Guest Speakers:

1. Pat Campbell reminded everyone of the EMS State Convention November 21-24 in Austin.
2. Burt Berry reported initial visit regarding the next exercise for RAC.
3. Nicole Gonzalez – Encouraged joining MCR/free tee shirt/no cost to join. Communications – tower ready for Mertzson, frequencies are being set up, and getting site equipment ready.

IV. APPROVAL OF MINUTES FROM LAST MEETING:

Matthew Berry moved to approve the minutes of the last meeting. Janice Johnson seconds the motion. The motion carried.

V. COMMITTEE REPORTS

A. EXECUTIVE COMMITTEE: Eddie Martin

1. Met. Question presented – participation where needs to be. Discussed ways to increase interest levels and ideals in a general direction as to where our monies may be used at a regional level verses the local level.

B. FINANCIAL COMMITTEE: Tina Clark

1. Did not meet
2. Tina reported on pages 6, 7, & 8 in the monthly packet were bills to be approved and the financial reports for October.

Other than regular monthly bills were:

Danny Updike	\$250.00	HPP & PHEP Mtg. Mileage
Capital One	\$328.10	HPP & PHEP Mtg. Hotel

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Del Rio Power Sports	\$28,641.08	Equipment Polaris Ranger
Emergency Preparedness Consulting LLC	\$17,000.00	Decon Training
Kimtek Corporation	\$7,150.00	Bed Inserts/Polaris Ranger
Red Creek Ranch Company	\$5,650.00	Tops/Polaris Ranger

Keith Butler moved to pay the bills. The motion was second by Bobby Collom. Motion Carried.

3. Page 8 EMS/Saving/Pass thru adjustments not included in packet. Copy with adjustment available. Keith Butler moved to accept the Financial Report as presented, second by Eddie Sayles, Carried.

C. HOSPITAL/EDUCATION COMMITTEE: Keith Butler

1. Did meet.
2. (SOC)Specialist on Call discussed participation. Reviewed CEN participation & testing. Reimbursements will be up to \$296.00. Deadline application for testing will need to be given to Tina no later than December 10th. To become a member will be \$316.00 not \$360.00.
3. There will be funds left over and January meeting will be looking into possibly funding PAPR/air pack systems.
4. Deadline completion of CEN program will be sent out on Email by Tina.

D. PRE-HOSPITAL/AIR MEDICAL/INJURY PREVENTION COMMITTEE: Rose Butler

1. Committee did not meet.
2. Rose still waiting on several entities to send in their information – Ballinger Hospital, Ballinger EMS, Christoval EMS, Concho Co., Kimble County EMS & Hospital, Menard, Regan County, Emergency Corp. Schleicher Co. EMS & Hospital, Sterling and Air Med 1. Reminded there is a deadline and there will need to have a program presented.

E. HPG COMMITTEE; Matthew Berry

1. Did not meet.

F. PI COMMITTEE: Matthew Berry

1. Did meet.
2. The Committee is looking at PI reports and will be making recommendations on how the reports could be modified and changed to report useful information for the RAC. Committee also agreed when changes are made to submit as an electronic submission on Survey Monkey.
3. Also discussing bringing select case reviews to committee meetings and creating PI/Education.

G. ACUTE CARE COMMITTEE: Sherri Willocks & David Harris

1. Did meet. Danny reported Stroke PI forms needing to be cleaned up, make easier to understand and try to reduce duplicate data. Requested everyone look at forms and send in their ideas on what might need to be done. Danny stated would be nice to be able to set up as an electronic submission form and submit on Survey Monkey.
2. It was also brought up to look into revising the Stroke Plan.

H. CVRAC COORDINATOR: Danny Updike

1. Decon Training: Open floor for input. Found all positive with the training. Discussed the need of the PAPRs and how much easier and convenient they would be to use.
2. Next year Project: Same or something different?
3. Bylaw and Trauma Plans are still open for review and hopefully bring back Bylaws and SOP's in January ready for vote. Requested everyone review and bring back changes if any so these can be finalized.
4. Burt and Danny also met discussed the drill for next year. Will be one of four RAC's in the State that has to drill as being a Non CRI City. Talking of end of February, first of March time line. Will be working with Burt and ASU to get this set up.
5. Meeting Dates 2011: Page 11 in packet. Agreed in earlier meeting to keep all meeting dates same, 3rd Tuesday of the month, regardless of meeting conflicts. Meetings will be held at Angelo Community Medical Center except in July & October, unable to secure rooms and will be at Shannon. A motion was made by Keith Butter there be no meeting December 2011, second by Eddie Sayles. Carried.
6. Introduced Elaine Freeman – new voting member for Schleicher Co. Hosp. and Tim Sanders – new voting member and new director for Sterling EMS.

VI. OPEN ISSUES:

- A. None

VII. NEW BUSINESS:

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- A. AirMed1 EMS Equipment Program- Page 10 in packet is a letter/request form. The proceeds made from the Shannon Clay bird shoot will be distributed to area entities to help purchase equipment to enhance care in their area. By January 31st request will need to be submitted and then will be evaluated and decide how the funds will be distributed. All entities in the Concho Valley. Contact Cindy Gurley if you have any question.

VIII. OTHER BUSINESS:

- A. Judge Standard – Acknowledged all his contributions to RAC and the Concho Valley Services.

IV. ADJOURNMENT: 1918.

Scott moved to adjourn, Keith Butler second; carried.

Respectfully Submitted by Jeanette Jacobs, RAC Secretary