

**CONCHO VALLEY RAC-TSA-K  
BOARD OF DIRECTORS MEETING  
January 19, 2010**

**Angelo Community Medical Center**

**I. CALL TO ORDER**

Eddie Martin, Chair, called the meeting to order at 1830.

**II. ROLL CALL: Jeanette Jacobs**

**PRESENT:**

Ballinger Memorial Hospital  
Ballinger Memorial Hospital EMS  
Big Lake VFD EMS  
Brady-McCulloch EMS  
Christoval VFD FRO  
Concho County Hospital  
Crockett County EMS  
East Coke County EMS  
Eden Ambulance Service  
Heart of Texas Memorial Hospital  
Irion Co EMS  
Kimble County EMS  
Kimble County Hospital  
Lillian M. Hudspeth Memorial Hospital  
Mason Ambulance Service  
McCulloch County FRO  
Menard EMS  
North Runnels EMS  
North Runnels Hospital  
Reagan Memorial Hospital  
San Angelo Community Medical Center  
San Angelo Emergency Corp. EMS-FRO  
Schleicher County Volunteer EMS  
Schleicher County Medical Center  
Shannon Air Med 1  
Shannon Medical Center  
Sterling County Volunteer EMS  
Sutton County EMS  
West Coke County EMS  
RAC Coordinator  
**GUEST:**  
Pat Campbell-DSHS, Gerald Creel-Shannon

Caroline Priddy  
Robin Collins, Chair Elect.  
Eddie Sayles

Ram Perez  
Eddie Martin, Chair  
Gwen Dyess

Tina Shunk, Melissa Hall  
Beverly Rose, Leon Standard

Janice Johnson

T. Hagood

Keith Butler

Linda Williams

JD Ruby

Bret Frazier

Larry Collom

Bobbie Collom

Tina Clark

Sherri Willock

Sherry Moorre

T. J. Rodriguez

Pearl Vinlove

Heather Tiftickjian

Matthew Berry

Nancy Foster

Rose Butler

Jeanette Jacobs, RAC Secretary

Daniel Updike

**III. Guest Speakers:**

1. Burton Berry –

**IV. APPROVAL OF MINUTES FROM LAST MEETING:**

Carolyn Priddy moved to approve the minutes of the last meeting. Nancy Foster seconded the motion. The motion carried.

**V. COMMITTEE REPORTS**

**A. EXECUTIVE COMMITTEE: Eddie Martin**

1. Did meet.
2. Taskforce for this Region –The committee approved to ask Abilene and Midland/Odessa RAC to commit monies the next 2-3 years to develop a Regional Taskforce. This commits personnel availability. Keith Butler moved we go and talk with those regions. Eddie Sales second the motion. The motion carried.
3. Video/Teleconference - Tabled

**B. FINANCIAL COMMITTEE: Heather Tiftickjian**

1. Did not meet.
2. Financial report included in monthly packet.
3. Heather reported monthly bill for December & January to be paid with the following checks:  
Crocket Co EMS                                  21,640.00                  EMS/County Pass-thru

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East Coke County EMS	3,493.50	EMS/County Pass-thru
N. Runnels Hospital	4,298.00	EMS/County Pass-thru
West Coke County EMS	3,493.50	EMS/County Pass-thru
Wendy Keel	875.76	Office Assistant
Danny Updike	1,124.71	reimb Stroke dinner(Zentler's Daughter)
Mathew Berry	32.96	GETAC Travel
Danny Updike	144.00	Travel/Meals
Danny Updike	29.20	reimb supplies
Mathew Berry	355.10	GETAC Travel
Shannon Air Med	402.50	Tower Lease
Danny Updike	1148.44	Travel Mtg.
ORW	571.50	Acctg. 12/09
Xerox	525.13	Copier lease
Media Jaw	1157.00	Web Design & Hosting

Keith Butler moved to amend the Budget (Stroke Dinner from \$1,000.00 to \$1,124.71). The motion was seconded by Linda Williams. The motion carried.

Eddie Sales moved to approve and pay bills. Linda Williams second the motion. The motion carried.

**C. HOSPITAL/EDUCATION COMMITTEE: Keith Butler**

1. Did meet.
2. Keith reported the Survey Monkey Tool is a great communication tool and strongly recommended it.
3. The Committee reviewed needs and stated there are more needs than funds. Reported there is TEEXS money available for classes for the rural and frontier. Also available is ECAP monies for ECA classes that will accommodate a minimum 3 people in a class. The problem is backlog.
4. Fund Distributions: The Committee approved ACLS/PALS class \$2,800.00 for Concho County Hospital. Keith Butler moved to accept the Committee approval. The motion was seconded by Carolyn Priddy. The motion carried. Trauma designation – CEN requirement for nursing - \$3,000.00 funded for this year. Keith Butler moved to accept the Committee approval. The motion was seconded by Eddie Sayles. The motion carried. There is \$14,200.00 to be disbursed.
5. Will meet in February.

**D. PRE-HOSPITAL/INJURY PREVENTION COMMITTEE: Rose Butler**

1. Committee did meet.
2. The Committee approved project for this year, Smoke detectors, Carbon monoxide detectors, and/or fire extinguishers. Rose will check on the availability and cost of the items. Everyone will need to complete their program with paper work to her by August. Carolyn Priddy moved to approve the program. The motion was second by Ram Perez. The motion carried.

**E. HPG COMMITTEE; Mathew Berry**

1. Did not meet.
2. Mathew reported he received 2,230 diskettes of Relenza anti viral.
3. Mass Casualty – Mort Cooling System need set up with trailer. He and Danny are working on this project.

**F. PI COMMITTEE: Matthew Berry**

1. Did not meet. Will meet next month. Reports are due end of this month. He will send out status email.

**G. AIR MED COMMITTEE: Cindy Gurley**

1. Did not meet. Will meet next month.
2. It was reported Air Med 1 received the Air Medical Award this year at the State Conference.

**H. MEDICAL OVERSIGHT COMMITTEE: Dr Flynn**

1. RAC Protocol – Dr Flynn has signed off on them. If anyone needs any changes he would be glad to visit with them.

**I. STROKE COMMITTEE: Sherri Willock**

1. Did not meet.
2. Sherri reported on the Stroke Dinner.
3. Have received several Stroke PI reports. They will be due at the end of this month.
4. They will meet next month.
5. Sherri requested to step down as Stroke Committee Chairman.

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6. Discussed requirements for reports. At this time the Committee is working on collecting data and is not required to report to State. They are still working on the form and request everyone to fill out the report as best they can.
7. Heather reported she would be glad to take over the Stroke Committee Chair. Eddie opened to floor for a volunteer to take over the Treasurer position if Heather becomes Stroke Chair. It was recommended by Pearl Vinlove for the Stroke Committee to meet next month and they appoint a new Chairperson. Keith Butler moved to table. Robin Collins seconded the motion. The motion carried.

**J. CVRAC COORDINATOR: Danny Updike**

1. N95 mask Stock pile: Danny reported to Hospitals and EMS if Health Departments, Cities are having problems getting them let him know. Need to distribute.
2. PenFlu supply cache here. Need to look for another place for storage. Need about 100x100 storage.
3. Conflicting dates: Robin Collins moved we move the meetings up 1 week to the second week in May and second in August. Sherry Moore seconded the motion. The motion carried.
4. Website: Page made, not on live. Needing information from Danny. Will need to change to PDF form. PI reports and other forms needing to be filled out and sent in to Danny will be set in Word form. Website will be cvrac.org. or .com, will be using cvrac.org. Hope to go live soon.
5. Packet page 19-20 – 2010 TETAF dues will be \$3,000.00
6. Page 18 – Old copier lease clause stated we are to pay for shipping copier to their designated area. This will be \$371.72. Linda Williams moved we amend our budget to pay for this upcoming expense. The motion was seconded by Heather Tiftickjian. The motion carried.
7. Danny handed out a packet – Web base disaster proposal-DisasterNet/proposal for TSA-K Concho Valley RAC Disaster Incident Management System (DIMS). Requested everyone to view the packet and will be put on the agenda next month.
8. Keith Butler talked of a real live decon incident in Sonora and as to how well it worked.
9. Hospitals will be getting an HPP PanFlu mid year report link for Survey Monkey –dates July31st Jan 31<sup>st</sup>.
10. Bylaws change stated each entity can have a 2<sup>nd</sup> alternate. If you want to add another send to Danny info on letterhead with Name, Phone #, Address, & email address.
11. Christoval is needing radios. If anyone has extras unused they would appreciate your help.
12. RAC-K equipment: Shannon found some RAC-K equipment. Keith stated they are training equipment provided by RAC about 15 years ago. There were 4 sets issued to San Angelo, Sonora, Eden & Robert Lee. They were to be checkedout by people doing programs.
13. Regional Disaster Drill. Set for March 25. Mandatory attendance. It was also reported there is a County wide disaster drill being set for April 9<sup>th</sup>.
14. San Angelo Concho Valley has a WEB BOC Server. Set for disaster communications
15. Travel Pay: Eddie Martin reported the State has changed their travel plan. There will be fluctuation in costs. Jerry Huffman, Regional liaison for DPS stated it will be the Federal rate.

**VI. OPEN ISSUES:**

A.

**VII. NEW BUSINESS:**

A.

**VIII. OTHER BUSINESS:**

A. Trauma Symposium will be April 10<sup>th</sup> on Saturday at the FUMC.

**IV. ADJOURNMENT: 2000**

Linda Williams moved to adjourn, seconded Nancy Foster. Motion carried.

Respectfully Submitted by Jeanette Jacobs, RAC Secretary