

**CONCHO VALLEY RAC-TSA-K  
BOARD OF DIRECTORS MEETING  
March 16, 2010**

**Shannon Medical Center**

**I. CALL TO ORDER**

Eddie Martin, Chair, called the meeting to order at 1836.

**II. ROLL CALL: Jeanette Jacobs**

**PRESENT:**

Ballinger Memorial Hospital	Rebecca Ellis
Ballinger Memorial Hospital EMS	Caroline Priddy
Big Lake VFD EMS	Robin Collins, Chair Elect
Brady-McCulloch EMS	
Christoval VFD FRO	Della Messer
Concho County Hospital	
Crockett County EMS	Eddie Martin, Chair
East Coke County EMS	Steve Salmon
Eden Ambulance Service	
Heart of Texas Memorial Hospital	Melissa Hail
Irion Co EMS	
Kimble County EMS	Janice Johnson
Kimble County Hospital	Teena Hagood
Lillian M. Hudspeth Memorial Hospital	Keith Butler
Mason Ambulance Service	Linda Williams
McCulloch County FRO	JD Ruby
Menard EMS	Brent Frazier
North Runnels EMS	Larry Collom
North Runnels Hospital	Bobbie Collom
Reagan Memorial Hospital	
San Angelo Community Medical Center	Sherri Willocks
San Angelo Emergency Corp. EMS-FRO	Sherry Moore
Schleicher County Volunteer EMS	
Schleicher County Medical Center	Pearl Vinlove
Shannon Air Med 1	Heather Tiftickjian, Treasurer
Shannon Medical Center	Matthew Berry
Sterling County Volunteer EMS	
Sutton County EMS	Rose Butler
West Coke County EMS	Jeanette Jacobs, RAC Secretary
RAC Coordinator	Daniel Updike

**GUEST:**

Pat Campbell-DSHS, Burton Berry-DSHS, Nichole Gonzales-COG

**III. Guest Speakers:**

1. Burton Berry- Reminding everyone of drill at the Le Grande Center. The drill will start 8:30am March 25<sup>th</sup>. There will be two components, morning-Table Top and afternoon-interactive. He will be requesting permission from everyone to video. Burton requested everyone to bring their emergency response guide. Each entity will be asked to prepare a regional after action plan and a copy will need to be sent to Danny ASAP. This is a mandatory event and a representative from each entity is required to attend.
2. Nicole Gonzales reported working on MRC (Medical Reserve Corp) & will find out more about the-ESAR-VHP a credentialing program. Tracking project - working with west side counties frequencies that will work. Eddie Martin reported information he received at a GTAC meeting - All radios will have to be narrow banding by January 2013, by January 2015-Texas Medical, Texas Fire, Texas law will all go digital.

**IV. APPROVAL OF MINUTES FROM LAST MEETING:**

Rose Butler moved to approve the minutes of the last meeting. Brent Frazier seconded the motion. The motion carried.

**V. COMMITTEE REPORTS**

**A. EXECUTIVE COMMITTEE: Eddie Martin**

1. Did meet.

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2. Reviewed Travel pay for Standing Committees-GTAC,TETAF, RAC Chair. There is a 30 day deadline to request reimbursements from meeting attended for approval by the Board. The Committee voted to turn down a request for an expense occurred in November 2009 and brought to the BOD as a form of a motion. Keith Butler seconded to approve the request from the Executive Committee. The motion carried.
3. Trailer & Supplies: Danny presented the committee with a quote from Wells Cargo on a trailer to store the MIRC system supplies in. Copies of the invoice were available to everyone. This expense was approved at the last meeting just wanted everyone to know what is going on. Steve Salmon suggested we add an extra set of carter jacks for equalizing weight and stability.
4. Bylaws: Will be working on SOP and will be taking items out of the bylaws and placing into the SOP. These changes will be brought back to the board for review. Carolyn Priddy, Bylaw Chairperson will be working with this and anyone wanting to help will be welcome.

**B. FINANCIAL COMMITTEE: Heather Tiftickjian**

1. Did not meet.
2. Heather reported monthly bills paid in March are listed on page 6 in the monthly packet provided for everyone attending the meeting. Also other expenses were reported:

Eddie Martin	\$761.29	GETAC travel
Danny Updike	\$794.00	HPP travel
Danny Updike	\$145.00	trailer tags
Danny Updike	\$88.88	Postage/Stamps
Danny Updike	\$355.00	GETAC meals
Eddie Martin	\$283.98	GETAC meals

The report has been changed to show current monthly expenses instead of year to date expense reporting. Also will show which funds they are disbursed from.
3. Danny Updike stated on page 7 & 8 in the packet will be reporting over all budgets for all contracts. Keith made a motion to pay the bills. Robin Collins second the motion. The motion carried.

**C. HOSPITAL/EDUCATION COMMITTEE: Keith Butler**

1. Did meet.
2. Keith presented to the board as a motion approving funding per Hospitals training 2<sup>nd</sup> person \$800.00 for the AAAM Injury Scoring Course to be held in Conroe on June 28<sup>th</sup> & 29<sup>th</sup>. Those interested must be enrolled by the next committee meeting. Forms were available at the meeting. Sherri Willocks seconded the motion. The motion carried.
3. Stethoscopes For Dummies: Keith brought from the committee as a motion funding \$3500.00 for this program. It will include 2 classes and travel cost. This will be for everyone/all entities. Linda Williams second the motion. The motion carried.
4. It was reported about \$5,000.00-\$6,000.00 funds will be left. If anyone interested let him know. Bring your invoices.
5. Also discussed the Comprehensive Advance Life Support Course. There has been some interest and will be checking into getting it here. Cost \$25,000.00 for class.

**D. PRE-HOSPITAL/INJURY PREVENTION COMMITTEE: Rose Butler**

1. Committee did not meet.
2. Those who have not received the detectors let her know. Program must be completed and papers sent in to her by August 2<sup>nd</sup>.

**E. HPG COMMITTEE; Mathew Berry**

1. Did not meet
2. Noted Danny has been working on completion work of trailer.

**F.PI COMMITTEE: Matthew Berry**

1. Did not meet.
2. Thanks to everyone for getting reports in for last year 2009. Need to be working on next report due in April for 1<sup>st</sup> quarter 2010.

**G. AIR MED COMMITTEE: Heather Tiftickjian**

1. Did not meet.

**H. MEDICAL OVERSIGHT COMMITTEE: Dr Flynn**

1. No report

**I. STROKE COMMITTEE: Sherri Willock**

1. Did not meet.

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2. Reported on information received at GETAC meeting. Discussed the designation process thru out the State. They are looking at TETAF putting together a Stroke survey course partnership with DSHS and TETAF taking over designation for support Stroke Centers. Texas has been nationally recognized our Stroke Centers as a model. There were questions as what can be done or needs to be done to help EMS Medical Directors training on strokes. There was a vote each RAC needs to establish either a Cardiac Care Committee or Acute Care Committee that encompasses both stroke and cardiac care. DSHS will be doing a survey of EMS systems in conjunction with receiving entities in looking at what is happening in transport. They will be looking at agreements with plans for transportation. Danny Updike stated the DSHS survey will be done thru the RAC as how our RAC works/do we have a plan in place. Eddie reported that the vote was as a recommendation.

**J. CVRAC COORDINATOR: Danny Updike**

1. Referred everyone to pages 9 & 10 Attendance and Request for Information advised everyone to view and see if they are up to date.
2. HPP Funds on page 8 shows Bioterrorism Fund Budget. Reported monies need to be moved from Administrative to Programmatic they need to be moved by the end of this month. Approval by the DSHS they are working on how to move the monies from Administrative to Programmatic. Steve Salmon moved we purchase an AED for the trailer. Linda Williams second the motion. It was discussed to purchase pads also. The motion carried.

3.

**VI. OPEN ISSUES:**

- A. Nothing to report

**VII. NEW BUSINESS:**

- A. Acute Care Committee: Eddie Martin stated the need to form an Acute Care Committee and under that committee stroke and cardiac with Co Chairs Heather and Sherri. Danny visited with Heather about this as she would be Air Med Committee Chair, Treasurer and Co Chair ACC. He stated he talked to Tina who has agreed to take the responsibility of Treasurer so Heather will not be on three committees. Keith Butler moved to accept Tina Clark as our new Treasurer. The motion was second by Carolyn Priddy. The motion carried. Keith Butler moved to form an Acute Care Committee with Heather Tiftickjian and Sherri Willocks as Co Chairs. Steve Salmon second the motion. The motion carried.
- B. Web Site: [WWW.cvrac.org](http://WWW.cvrac.org). Check this website.

**VIII. OTHER BUSINESS:**

- A. No other business

**IV. ADJOURNMENT: 1953**

Keith Butler moved to adjourn seconded Rose Butler. Motion carried.

Respectfully Submitted by Jeanette Jacobs, RAC Secretary