

**CONCHO VALLEY RAC-TSA-K
BOARD OF DIRECTORS MEETING
May 11, 2010**

Shannon Medical Center

I. CALL TO ORDER

Eddie Martin, Chair, called the meeting to order at 1840.

II. ROLL CALL: Jeanette Jacobs

PRESENT:

Ballinger Memorial Hospital	Rebecca Ellis
Ballinger Memorial Hospital EMS	Caroline Priddy
Big Lake VFD EMS	Robin Collins
Brady-McCulloch EMS	Eddie Sayles
Christoval VFD FRO	Della Messer
Concho County Hospital	
Crockett County EMS	Eddie Martin, Chair
East Coke County EMS	Steve Salmon
Eden Ambulance Service	
Heart of Texas Memorial Hospital	Melissa Hail
Irion Co EMS	Leon Standard
Kimble County EMS	Ted Sandlin
Kimble County Hospital	Cecil Conner
Lillian M. Hudspeth Memorial Hospital	Keith Butler
Mason Ambulance Service	Linda J. Williams
McCulloch County FRO	
Menard EMS	Brent Frazier, Wendy Frazier
North Runnels EMS	Larry Collom
North Runnels Hospital	Bobbie Collom
Reagan Memorial Hospital	Tina Clark, RAC Treasurer
San Angelo Community Medical Center	Sherri Willocks
San Angelo Emergency Corp. EMS-FRO	
Schleicher County Volunteer EMS	Melissa Rodriguez
Schleicher County Medical Center	Pearl Vinlove
Shannon Air Med 1	Heather Tiftickjian
Shannon Medical Center	Matthew Berry
Sterling County Volunteer EMS	
Sutton County EMS	Rose Butler
West Coke County EMS	Jeanette Jacobs, RAC Secretary
RAC Coordinator	Daniel Updike

GUEST:

Pat Campbell-DSHS, Burton Berry-DSHS, Dennis Hebner-Del Rio, Val Verde Co. EMS set up Provider Program presented today by Pat Campbell prior meeting, and David Harris with Shannon Medical Center replacing Heather Tiftickjian as Air Med 1 representative.

III. Guest Speakers:

1. **Burton Berry:** Reported AAR's will be ready soon. Burton Berry presented a presentation MRC (Medical Reserve Corps) & ESAR-VHP (Emergency System for Advanced Registration of Volunteer Health Professionals); Integrating Our Medical Volunteers. Burt explained the purpose and the functions, the benefits of Data Elements registry and benefits to Volunteers. He also discussed access to the Texas Disaster Volunteer Registry and how it all functions.

IV. APPROVAL OF MINUTES FROM LAST MEETING:

Brent Frazier moved to approve the minutes of the last meeting. Keith Butler seconded the motion. The motion carried.

V. COMMITTEE REPORTS

A. EXECUTIVE COMMITTEE: Eddie Martin

1. Did not meet. Will meet next month.

B. FINANCIAL COMMITTEE: Tina Clark

1. Did meet.
2. Page 6 in monthly packet, Tina reported checks written not normal monthly expenses. Disbursements were as listed:

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Long Horn Office	\$200.00	Drill Supplies
Danny Updike	\$382.25	HPP Meeting Travel
Danny Updike	\$241.19	Trailer Supplies
ORW	\$720.00	Accounting
Danny Updike	\$111.25	Funeral Flowers for Eddie's Mom
Danny Updike	\$111.25	HPP Travel Meals

3. Tina referred everyone to pages 7 & 8 in the monthly packet and reviewed expenses and Budget totals.

4. Keith Butler moved we accept the financial report and pay the bills. The motion was second by Sherri Willocks. The motion carried.

5. Main discussion at the Finance Committee meeting was looking at the upcoming budgets. Discussed the RAC budget of keeping the same amount funds where they have been for the last couple of years (\$20,000.00 in Education and \$20,000.00 in Injury Prevention. It is predicted the Tobacco Funding to be around \$100,000.00, RAC Funding an increase of \$5,000.00 and EMS Pass-thru Funds with an increase.

C. HOSPITAL/EDUCATION COMMITTEE: Keith Butler

1. Did meet.

2. Keith reported they discussed funding three Hospitals for the National Trauma Institute annual symposium. This project was pre-approved and completed.

3. The Committee made a decision on the Comprehensive Advance Life Support Course, the survey monkey was with enough interest to move on and have found the need to find a location with three rooms for break out sessions. An amount of up to \$3,000.00 has been set aside for this expense plus refreshments. Keith stated he would find out the date needed and complete preparation for this project. Keith presented this action item as a motion to be approved by the Board, authorization to spend up to \$3,000.00 for a location and refreshments. Robin Collins seconds the motion. The motion carried.

4. Stethoscope for Dummies and Capnography will be July 23rd & 24th. A flyer will be sent out by Eddie Martin.

5. CEN review program: Flyer has been sent. There is a need to know those enrolled from our RAC. There has been approval for 2 persons from each hospital and have to be registered by the next RAC meeting. At that time any remaining funds will be distributed to others wanting to attend and at the next meeting determine if going to pay for any additional people. This action item, two per Hospital and registered by next RAC meeting, if you want those slots secured for your hospital, was presented by Keith Butler as a motion from the Committee to the Board. The motion was second by Bobbie Collom. The motion carried.

6.

D. PRE-HOSPITAL/INJURY PREVENTION COMMITTEE: Rose Butler

1. Committee did meet.

2. Rose noted Hudspeth Hosp. and Sutton County EMS are going to be buying in the early part of next year new life packs. Any interested in getting in on orders for possible lower cost let them know.

3. Reminder deadline Injury Prevention project - Smoke Detector/CO2 project, August 2nd.

E. HPG COMMITTEE; Matthew Berry

1. Did not meet

2. At the last HPG meeting it was reported there will be an increase in funding to the four smallest RAC's, to \$250,000.00 so there will be an increase in funding and will be effective for two years.

3. This Committee has become very time consuming and Danny as RAC Coordinator has spent a lot of time helping with this committee in many ways.. Matthew stated he had been talking with Danny about a full time RAC Coordinator. A proposition has been made by the HPG Committee to make Danny Updike a full time RAC Coordinator with a salary of \$80,000.00 a year and eliminate the part time helper position of about \$8,500.00 a year. The Committee presented the proposition to the Board as a motion. The motion was second by Linda Williams. The motion carried. This will take effect July 1st.

4. The current HPG funding contract expires June 30th. The Committee is looking at future funding of 75% regional funding and 25% for each entity. This will need to be fit in with guidelines as discussed and will be scheduling a meeting soon to look at the Budget.

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5. Danny requested by the end of May to send your ideas for individual needs. What you are looking at, how it would fit in the guidelines of the HPP programming and your cost.
- F. **PI COMMITTEE: Matthew Berry**
 1. Did not meet.
 2. All PI reports received. Nothing to report.
- G. **AIR MED COMMITTEE: Heather Tiftickjian**
 1. Did not meet.
- H. **MEDICAL OVERSIGHT COMMITTEE: Dr Flynn**
 1. No report
- I. **ACUTE CARE COMMITTEE: Sherri Willocks and Heather Tiftickjian**
 1. Did not meet.
 2. Will meet next month.
- J. **CVRAC COORDINATOR: Danny Updike**
 1. Page 9 in monthly packet, report information received
 2. Page 10, Attendance. Shows if one is in compliance.
 3. Page 11 in monthly packet: Drill next year requires us to test. Us, Midland & Waco, three non CRI cities chosen to test. Possibly ESAR VHP Testing or Tracking availability be what we can do in our table top drill for next year.
 4. Will bring back trailer next month to our meeting. Will possibility bring both trailers. Requested press release after all completed.
- VI. **OPEN ISSUES:**
 1. State Wide Taskforce Strike Teams: State took two million dollars off of the top HPP Program to help fund. Will be grouped: RACK-K, Midland, Odessa and El Paso. More information coming.
 2. Classes July 24th & 25th Stethoscopy for dummies will be held at Shannon.
 3. CEN Class will be in Women & Childrens
 4. July 20th day of our RAC meeting will be training on the MERC System. 9:00 & 1:00 – free training.
- VII. **NEW BUSINESS:**
- VIII. **OTHER BUSINESS:**
 - A. Ram Perez due to illness will be stepping down. Suggested we send flowers.
 - B. Received letter David Harris will be taking over AirMed 1. Suggested when Air Med Committee meets next month Chairperson will be appointed.
 - C. Eddie Martin thanked everyone for their thoughts and prayers for his family and the loss of his Mother.
 - D. Concern for Jack Colley, State EOC Disaster Emergency Management. Family called in.
 - E. Matthew reported Trauma Care 3588 funds in jeopardy. TETAF working with funding.
 - F. It was reported by Carolyn Priddy, Bylaw Chair, RAC appoints chairpersons on committees.
- IV. **ADJOURNMENT: 1955**

Rose Butler moved to adjourn seconded Keith Butler. Motion carried.

Respectfully Submitted by Jeanette Jacobs, RAC Secretary