

**CONCHO VALLEY RAC-TSA-K
BOARD OF DIRECTORS MEETING
July 20, 2010**

Shannon Medical Center

I. CALL TO ORDER

Eddie Martin, Chair, called the meeting to order at 1832.

II. ROLL CALL: Jeanette Jacobs

PRESENT:

Ballinger Memorial Hospital
Ballinger Memorial Hospital EMS
Big Lake VFD EMS
Brady-McCulloch EMS
Christoval VFD FRO
Concho County Hospital
Crockett County EMS
East Coke County EMS
Eden Ambulance Service
Heart of Texas Memorial Hospital
Irion Co EMS
Kimble County EMS
Kimble County Hospital
Lillian M. Hudspeth Memorial Hospital
Mason Ambulance Service
McCulloch County FRO
Menard EMS
North Runnels EMS
North Runnels Hospital
Reagan Memorial Hospital
San Angelo Community Medical Center
San Angelo Emergency Corp. EMS-FRO
Schleicher County Volunteer EMS
Schleicher County Medical Center
Shannon Air Med 1
Shannon Medical Center
Sterling County Volunteer EMS
Sutton County EMS
West Coke County EMS
RAC Coordinator

Caroline Priddy
Alan Garner
Eddie Sayles
Della Messer
Lynne Mittlestadt
Eddie Martin, Chair
Steve Salmon

Melissa Hail
Beverly Rose & Leon Standard
Janice Johnson
Cecil Conner
Keith Butler

JD Ruby
Brent Frazier, Wendy Frazier
Larry Collom
Bobbie Collom
Tina Clark, RAC Treasurer
Sherri Willocks
Sherry Moore
Melissa Rodriguez
Pearl Vinlove
David Harris & Cindy Gurley
Matthew Berry
Nell Castro
Rose Butler
Jeanette Jacobs, RAC Secretary
Daniel Updike

GUEST:

Pat Campbell, DSHS

III. Guest Speakers:

1. Pat Campbell – reminded items to be passed out from Burton Berry.

IV. APPROVAL OF MINUTES FROM LAST MEETING:

Eddie Sales moved to approve the minutes of the last meeting. Cecil Conner seconds the motion. The motion carried.

V. COMMITTEE REPORTS

A. EXECUTIVE COMMITTEE: Eddie Martin

1. Did meet.
2. There was a special called meeting June 29th reviewing Committee set up and compliance requirements. Nothing set and if anyone wishing to inquire contact Eddie Martin.

B. FINANCIAL COMMITTEE: Tina Clark

1. Eddie reported the Committee is not pleased with the way ORW is handling our accounting and are looking at possibly finding another accounting firm.
2. Will discuss later in the meeting. Danny Updike unable to attend and will make a conference call for report.

C. HOSPITAL/EDUCATION COMMITTEE: Keith Butler

1. Did meet.

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2. Keith brought to the Board from the Committee as a motion to approve final distributions from the Education Fund to the 3 Hospitals & EMS who had ACLS & PALS training. They are Ballinger Memorial Hosp., Crocket County EMS, Heart of Texas Memorial Hosp. and Lillian Hudspeth Memorial Hosp. Distribution will be on percentage of invoice. Still holding for CEN funds not accounted for at this time, waiting on call from Danny. Carolyn seconds the motion. The motion carried.
 3. Special guest Jerry Kovalik with Specialist on Call which provides Tele neurology for our Hospitals here in San Angelo. Keith reported the abilities, provisions and cost for possible funding for next year.
- D. PRE-HOSPITAL/INJURY PREVENTION COMMITTEE: Rose Butler**
1. Committee did not meet.
 2. Final reminder that Mason and Community Hospital are only two needing to finish their Smoke detector distributions, due by August 2nd.
 3. Will meet next month for finish this year.
- E. HPG COMMITTEE; Matthew Berry**
1. Did not meet
 2. Report by Danny Updike thru conference call later in meeting.
- F. PI COMMITTEE: Matthew Berry**
1. Did not meet.
 2. Matthew reported reports due end of the month.
- G. AIR MED COMMITTEE: David Harris**
1. Did meet.
 2. Discussed recommendation moving Air Medical under Pre-Hospital/Injury Prevention.
- H. MEDICAL OVERSIGHT COMMITTEE: Dr Flynn**
1. On Call-No report
- I. ACUTE CARE COMMITTEE: Sherri Willocks & David Harris**
1. Did not meet.
 2. Reminded everyone reports need to be faxed or emailed to Sherri.
- J. Conference Call with Danny Updike:**
1. HPG:
 - a) Eddie question from Finance Committee: New HPP Budget-New Salary. Limits put on salary and where is it coming from per Ray Apodaca with the State. Danny stated the only difference was \$3,000.00 and this will be split with the RAC & Tobacco funds.
 - b) HPP Budget: Report in packet. Has been approved by DSHS. Any changes will have to be approved thru DSHS. Reviewed report with everyone and the possibility of DSHS revisions. It was suggested everyone review EXHIBIT A, F11; Texas Hospital Preparedness Program. Open for questions - ATV's -Where they are to be kept and insurance coverage. They will be here in San Angelo and will be included in our insurance with VIFS. Steve Salmon moved to approve the whole budget. Larry Collum seconds the motion. The motion carried.
 2. Finance:
 - a) Nichole Gonzales, ESR VIP-Training – Question check written to Nichole. Danny stated we have to have a point of contact and backup point of contact for ESR VIP and Nichole has volunteered to be the back up. Two Checks were written to her- \$364.14 Lodging and \$56.00 for meals. Eddie explained what ESR VIP is and its functions; they collect information and maintain a data base of credential certified people who volunteer to be on call in case of disaster. Texas name is Texas Disaster Volunteer Registry (TDVR). Keith Butler moved to approve the two checks written to Nichole Gonzales with a request that advance notice and/or pre approval be given before disbursements of this type occur. Steve Salmon second the motion. The motion carried.
 - b) Regular monthly bills to be paid:

AT&T Mobility	\$196.93	Cell Phone
Baptist Child & Family	\$344.96	Insurance for RAC Coordinator
Rebel Signs	\$70.00	Sign for Office
ORW	\$436.50	Accounting
Zerox	\$274.30	Copy Machine
Danny Updike	\$10.70	Postage
Danny Updike	\$47.98	Postage-labels for assortment of items

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Shannon Air Med	\$14095.00	County Pass-thru
Mason Ambulance Service	\$7309.00	County Pass-thru

Keith Butler moved we pay the bills. Janice Johnson second the motion. The motion carried.

- c) ORW: Danny reported this month to be the worst experience he has had with them. Working on the EOY HPP Budget finally managed to get it worked out and approved. He picked up checks about noon Friday and stated he needed reports. When received reports late that evening the reports & budget were incomplete so did not have ready for meeting. Talked with someone else about doing our accounting and was turned down. There are not too many firms doing this type work. Open for suggestion. Eddie suggested if anyone comes up with someone email Danny.

- d) Checks written in the HPP Budget need to be approved.

Danny Updike	\$393.02	Travel-HPP
American Truck & RV	\$930,58	Parts shelves/brackets/steps/cover exhaust
Rebel Signs	\$1123.49	Signs for Trailers
Danny Updike	\$29.22	office supplies
Long Horn Office Prod,Inc.	\$1831.62	Filling Cabinets & Shelves
Danny Updike	\$37.88	
Long Horn Office Prod,Inc.	\$8.99	
Danny Updike	\$294.97	Regional Drills
EMS Innovation, Inc.	\$8330.00	Cadaver Storage Rac
American Truck & RV	\$660.00	Labor shelves/brackets/steps/cover exhaust
Danny Updike	\$260.03	Copier Lease
Danny Updike	\$147.58	Cell Phones
Danny Updike	\$93.38	Postage

Questions on HPP bills:

Question: Xerox bill made out to Danny instead of Xerox - ORW did not cut check to them so he paid it to stay current. This is a reimbursement.

Question: AT&T bill made out to Danny in stead of AT&T – Cycles thru EOM no time to pay it, Danny pays it and is reimbursed.

Keith Butler moved we pay final HPP Expenditures. Melissa Rodriquez seconds the motion. The motion carried.

- e) Packet-Last Page- East Coke County EMS-appeal to the CVRAC BOD as to the finding of non-compliance to receive some of its monies, at least and to amend the bylaws or policies for a more equitable participation or penalty plan. Everyone was recommended to read over the dispute resolution. Steve Salmon pleaded his case as compliance too critical. Need to revise and reexamine what we are doing in compliance issues. Pleaded guilty to the situation and coming to the BOD with request allowed through the bylaws to plead his case and asking for leniency. Through the Bylaws it takes 2/3 vote of voting members present to change the situation and allow leniency for the East Coke County EMS. The floor was open to everyone for discussion. It was decided to vote by ballot. Matthew Berry moved we vote on whether East Coke EMS remains in compliance or is out of compliance. Yes-remains in compliance, No-out of compliance. The motion was second by Brent Frazier. No Carried.

K. CVRAC COORDINATOR: Danny Updike

1. Reminder July 23 & 24th, Friday & Saturday – Stethoscopy for Dummies/Capnography/Shannon/Starts at 8:00am. Rose stated if signed up at the class they will receive CE hrs. Instructor will be Bob Page.
2. CEN review class Aug 9th & 10th @ Shannon Women's & Children's.
3. RAC next meeting will be August 10th due to GETAC meeting August 17th.
4. Two ACLS renewal classes Aug. 4th & 5th in Sonora. RAC will pay some of the expense per person of these classes.
5. September 11th PALS/ACLS update class in Ozona. Slots open.
6. AARS from Burton Berry handed out.
7. Asset Tracking Solution: Handout. Danny suggested everyone review and will discuss at the next meeting.

VI. OPEN ISSUES:

- A. Nomination Chair Elect.**

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1. Placed as a motion Carolyn Priddy stated she had one person to nominate for Chair Elect – Eddie Martin. Keith Butler seconds the motion. The motion carried.
2. This will go into effect September.

VII. NEW BUSINESS:

- A. EMS Conference Registration: Eddie Martin reported receiving a letter stating if you were currently setting on a GTAC Committee they would drop the Conference registration fee from \$180.00 to \$100.00. Eddie suggested Danny is on the GTAC Committee and feels RAC should pay the \$100.00 to go to the EMS Conference while he is there for GTAC Conference. Floor open for discussion. Alan Garner moved we pay the \$100.00 fee for the EMS Conference. The motion was second by Janice Johnson. The motion carried.
- B. Proposal for Hospital Decon Training: Handout in Packet. Danny discussed the 3 options and suggested everyone look at the proposals. Option 1 or 2 cost would be \$20,000.00/\$2,000.00 per hospital and Option 3 cost would be \$15,000.00/1,300.00 per hospital. Danny suggested the proposal be presented to their hospitals and review with them. Eddie referred this proposal to the Hospital Group and they decide if it warrants looking at it or take it back.
- C. MERC training rescheduled to September 2nd.

VIII. OTHER BUSINESS:

- A. Pat Campbell: reminding Provider Renewal Packets due.
- B. EMSsystems – Mathew Berry alerted everyone to please log on and fill out reports.

IV. ADJOURNMENT: 2026

Keith Butler moved to adjourn; seconded Cecil Conner. Motion carried.

Respectfully Submitted by Jeanette Jacobs, RAC Secretary