

**CONCHO VALLEY RAC-TSA-K  
BOARD OF DIRECTORS MEETING  
September 21, 2010**

Shannon Medical Center

**I. CALL TO ORDER**

Eddie Martin, Chair Elect, called the meeting to order at 1835.

**II. ROLL CALL: Jeanette Jacobs**

**PRESENT:**

Ballinger Memorial Hospital

Ballinger Memorial Hospital EMS

Big Lake VFD EMS

Brady-McCulloch EMS

Christoval VFD FRO

Concho County Hospital

Crockett County EMS

East Coke County EMS

Heart of Texas Memorial Hospital

Irion Co EMS

Kimble County EMS

Kimble County Hospital

Lillian M. Hudspeth Memorial Hospital

Mason Ambulance Service

Menard EMS

North Runnels EMS

North Runnels Hospital

Reagan Memorial Hospital

San Angelo Community Medical Center

San Angelo Emergency Corp. EMS-FRO

Schleicher County Volunteer EMS

Schleicher County Medical Center

Shannon Air Med 1

Shannon Medical Center

Sterling County Volunteer EMS

Sutton County EMS

West Coke County EMS

RAC Coordinator

**GUEST:**

Pat Campbell-DSHS, Gerald Creel-Shannon

Caroline Priddy

Lynne White

Della Messer

Ram Perez, Lynn Mittlestadt

Eddie Martin, RAC Chair Elect.

Steve Salmon

Melissa Hail

Beverly Rose

Janice Johnson

Teena Hagood

Keith Butler

Brent Frazier

Larry Collom

Bobbie Collom

Tina Clark, RAC Treasurer

Sherry Moore

Pearl Vinlove

David Harris

Matthew Berry, Nicole Schwertner

Rose Butler

Jeanette Jacobs, RAC Secretary

Daniel Updike

**III. Guest Speakers:**

1. Pat Campbell reminding EMS licensing renewal deadline and EMS State Convention November 21-24 in Austin.
2. RAC Chair resignation: It was presented on Page 17 in monthly packet Robin Collins letter of resignation. Due to other obligations she is not able to fulfill the RAC Chair position. Keith Butler moved to accept Robin Collins resignation with regret and elevate Chair Elect Eddie Martin to RAC Chair. The motion was seconded by Carolyn Priddy. The motion carried.

**IV. APPROVAL OF MINUTES FROM LAST MEETING:**

Keith Butler moved to approve the minutes of the last meeting. Janice Johnson seconds the motion. The motion carried.

**V. COMMITTEE REPORTS**

**A. EXECUTIVE COMMITTEE: Eddie Martin**

1. Did not meet. Will meet next month.

**B. FINANCIAL COMMITTEE: Tina Clark**

1. RAC/TOBACCO Disbursements: Entities eligible will be receiving an additional \$64.91. If need send invoices to cover the additional funding.
2. Tina reported we have a new bookkeeper with ORW. Financial information is reported on pages 5 & 6 in the monthly packet. Page 6 reports checks written for September. Keith Butler moved we pay the bills. Janice Johnson seconds the motion. The motion carried.
3. Due to the changes in ORW there were no Financial Reports available.

**CONCHO VALLEY RAC-TSA-K  
BOARD OF DIRECTORS MEETING  
September 21, 2010**

**Shannon Medical Center**

- C. HOSPITAL/EDUCATION COMMITTEE: Keith Butler
  - 1. Did meet.
  - 2. Keith Butler brought to the BOD from the Committee 2 action items.
    - a) Specially on Call reimbursement \$2,000.00 for every Critical Access Hospital in the RAC for picking up with Tele Neurology. Reimbursing hospitals for initial cost for set up and then hospitals will be responsible for fees there after. There are 7 eligible Hospitals. Bringing for approval up to \$14,000.00 expenditures, completed no later than December 31, 2010. Larry Collom seconds the motion. The motion carried.
    - b) Paid for 20 students to take the CEM review program. Proposal to pay for their exams estimated cost of \$5,920.00, completed no later than March 31, 2011. Motion by the Committee, second by Carolyn Priddy. The motion carried.
  - 3. Keith reminding everyone they are replacing their monitors with Life PAC. Anyone interested let him know.
- D. PRE-HOSPITAL/AIR MEDICAL/INJURY PREVENTION COMMITTEE: Rose Butler
  - 1. Committee did meet.
  - 2. Discussed project 2011 which will need to be completed by June 1, 2011. Rose will be sending out an order form to be completed by everyone wishing to participate and returned in a timely manner so Rose can decide number of items needing to be ordered. There will be either bike helmets or life jackets to choose from. Deadline for participation and order forms will be October 31<sup>st</sup>. Also participants will need to have an educational program with project.
- E. HPG COMMITTEE; Matthew Berry
  - 1. Did meet.
  - 2. Committee discussed developing a policy and procedure of the use of the trailers. Item discussed was a set of standards on standby for an event - who can use trailer, proof of insurance, drivers license with possible restricted to member/board member, possibly DPS, or TXDOT.
  - 3. Discussed funds for purchasing the Polaris (2 approved last year). Have 3 bids which will be used in negotiating a price. Due to increase in year model approved an additional \$2,500.00 but first must be approved by the State in order to adjust funding. The motion from the Committee is to reallocate the money that would be spent on cadaver racks not to exceed \$2,500.00 for the purchase of the Polaris, trays and tops. The motion was second by Janice Johnson. The motion carried.
- F. PI COMMITTEE: Matthew Berry
  - 1. Did not meet. Beginning next month everyone can start sending in trauma data.
- G. ACUTE CARE COMMITTEE: Sherri Willocks & David Harris
  - 1. Did not meet. Next month start sending in data. Are working on a form structure to keep from having duplicated information..
- H. CVRAC COORDINATOR: Danny Updike
  - 1. Page 7-14 monthly packet: Regional Advisory Council Annual Report sent to DSHS
  - 2. Page 16 – Hospital Decon training Dates in November.
  - 3. MERC Training September 2<sup>nd</sup>. Good turn out. About 15 in the morning & 15 in the evening.
  - 4. Page 23-28, TETAF Update – Dues will stay the same \$3,000.00. Possible concern on page 27, TETAF will be the organization that will do the level 3 designation for Stroke facilities in Texas. Page 28 - Proposed fee for level 3 & level 4.
  - 5. Page 29-31, Information on RAC Chair meeting notes at the GETAC meeting in August.
  - 6. Did get RAC credit card. Could not get Credit Card in company name. Danny is still responsible. Has his name plus RAC-K on the card. Postage machine – just use credit card for postage.
  - 7. Page 15 – List of Committees each entity is on.
  - 8. Page 18-22, Requirements to register and report Trauma runs to the Trauma Registry. Everyone needs to check and see if your information has been received.
- VI. OPEN ISSUES:
  - A. None
- VII. NEW BUSINESS:
  - A. Bylaws: Copy of adjusted Bylaws was handed out to everyone. Some of the information is being moved into the SOP. It was requested everyone review and bring input to the October meeting. November we will vote on Bylaws and SOP.
- VIII. OTHER BUSINESS:

**CONCHO VALLEY RAC-TSA-K  
BOARD OF DIRECTORS MEETING  
September 21, 2010**

**Shannon Medical Center**

A. Chair Elect Vacancy: Carolyn Priddy Nomination Chair reported Larry Collom has agreed to fill the Chair-Elect position. As a form of a motion Larry Collom fill the position of Chair-Elect. Janice Johnson seconds the motion. The motion carried.

IV. ADJOURNMENT: 1934

Rose Butler moved to adjourn, Keith Butler second; carried.

Respectfully Submitted by Jeanette Jacobs, RAC Secretary